



**EMPLOYMENT APPLICATION**  
An Equal Opportunity Employer

Date \_\_\_\_\_

Name \_\_\_\_\_ SS. No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Phone \_\_\_\_\_

Are you 18 years or older?  Yes  No    Are you 16 or 17 years old?  Yes  No    Full Time  Part Time

Position applied for: \_\_\_\_\_ Date you can start: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

**HOURS OF AVAILABILITY**

MONDAY \_\_\_\_\_ TUESDAY \_\_\_\_\_ WEDNESDAY \_\_\_\_\_ THURSDAY \_\_\_\_\_ FRIDAY \_\_\_\_\_ SATURDAY \_\_\_\_\_ SUNDAY \_\_\_\_\_

Are you willing to work overtime? \_\_\_\_\_ Evenings? \_\_\_\_\_ Saturday and Sundays? \_\_\_\_\_

*(Reasonable efforts will be made to accommodate religious beliefs)*

Would you accept a position at another store location? If so, please check which ones.

Acton  Groton  Lincoln  Littleton  Pepperell  Wayland

If hired, are you able to furnish proof of legal eligibility to work in the United States in accordance with the Immigration & Reform Act? \_\_\_\_\_

If under 18, do you have the necessary work permits? \_\_\_\_\_ Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic violation?  Yes  No    If yes, please explain.

Were you referred for employment by a current Donelan's employee? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, by whom? \_\_\_\_\_

**FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)**

Date Month/Yr.	Name and Address of Employer	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

Have you ever been employed by Donelan's Supermarkets, Inc. in the past?  Yes  No If yes, at which location(s)? \_\_\_\_\_

Education	Name/Local of School	Years Attended	Did you Graduate?	Subjects Studied
Elementary				
High School				
College				
Trade, Business School				

**Special training or skills that would be of benefit in the job for which you are applying:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice."

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

This section to be completed only by Donelan's Human Resources authorized representative:

Management Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hired?  Yes  No  Full-time  Part-time Anticipated start date: \_\_\_\_\_

Store: \_\_\_\_\_ Position: \_\_\_\_\_